

FAST FORWARD - LOAN SUBMISSION CHECKLIST

Loan Type

- Purchase
- R/T Refi
- C/O Refi

****HIGH BALANCE NOT ELIGIBLE****

****SECONDARY FINANCING NOT ELIGIBLE****

Occupancy

- Primary
- Second Homes

****INVESTMENT PROPERTIES NOT ELIGIBLE****

****NON-OCCUPYING COBORROWERS NOT ELIGIBLE****

Property Type

- Detached
- PUD
- Condo (limited review)

AUS

- DU: RELEASED YES NO
- LPA

CREDIT

- CREDIT REPORT (within 120 days)

INCOME ****VALIDATION NOT REQUIRED****

- PAYSTUBS (within 60 days of application)
- VOE
- MISC INCOME: AWARD/PENSION LETTERS
- 1099/ W2'S

*****RENTAL INCOME/RENTAL PROPERTIES NOT ALLOWED*****

ASSETS ****VALIDATION NOT REQUIRED****

- BANK STATEMENTS (within 60 days of application)
- VOA
- GIFT LETTER
- MISC ASSETS: SETTLEMENT STATEMENT

ESCROW/TITLE

- ESCROW INSTRUCTIONS (as applicable per state)
- PURCHASE CONTRACT
- PRELIM (within 90 days)
- PROPERTY PROFILE (if prelim still pending)
- TAX ROLL

APPRAISAL

- PROPERTY INSPECTION WAIVER YES NO
- APPRAISAL ORDERED (IF NO WAIVER) YES NO

