

# BOLT: Wholesale MCC Request

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## Process

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1. Login to BOLT: <https://mwfwholesale.com/index.php/bolt/lqb-pipeline>
2. Select Broker Pipelines, then Loans

Portal Mode:

Dashboard

Broker Pipelines

Loans

Tasks

Conditions

3. Select the loan number for the loan on which you wish to add the MCC

Search

Loan Number	Conditions	Tasks	Last Name
1000027232	0 Conditions	0 Tasks	Test BOLT

4. Once loan opens up, select the Order Services tab

Tasks (0) Conditions (0) Order Services

5. Select Other Services

4506-T

Appraisals

Other Services

6. Select MCC Request

- COC Request
- CD/DOC Request
- MCC Request

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7. In the new window that appears, fill out the MCC Agency Name, Household Size, Total Employed Household Members, Citizenship, Veterans Exception, Asian Subcategory, Hawaiian/Pacific Subcategory and contact email address.

MCC Agency Name :	
Household size :	0
Total Employed Household Members :	0
Citizenship :	US Citizenship ▼
Veterans Exception :	Not a Veteran ▼
Asian SubCategory :	N/A ▼
Hawaiian/Pacific SubCategory :	N/A ▼
Please enter your email address :	

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**Note:** The name of the MCC Agency is the agency you would like to use for your particular file. Please ensure you have read and understand their specific requirements to avoid any unnecessary delays.

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8. Once filled out, select Submit MCC Request

Submit MCC Request

9. Once submitted, the MWF MCC Specialist will receive a copy of your request and process the application in the order it was received. In addition, the MWF Disclosure department will receive a Change of Circumstance for the addition of the MCC fees.
10. MWF will ensure the files meets agency guidelines, fees are disclosed correctly and the loan is conditioned accordingly.
11. Should there be any issues, a representative from MWF will contact you.