# **B.O.L.T. TRAINING**

Lesson 04 - Forgot Password





## In This Training We Will Discuss

• What To Do If You Forgot Your Password



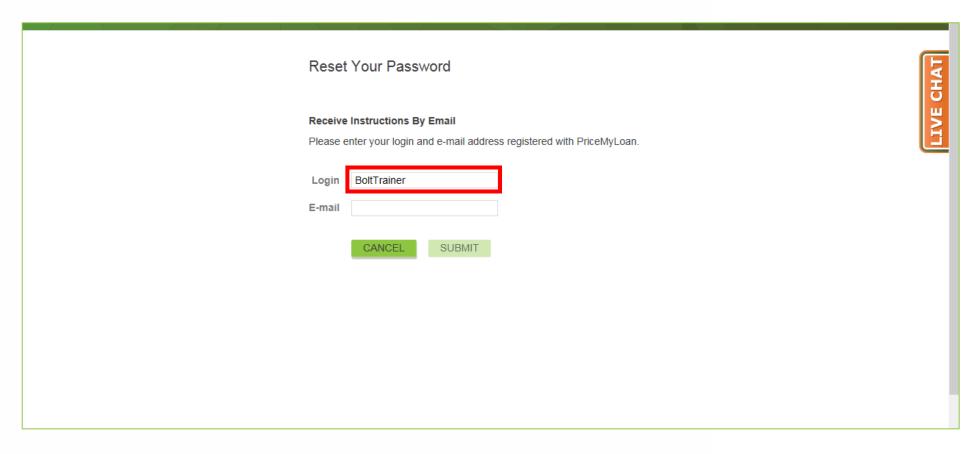
## What To Do If You Forgot Your Password



Login Password	Forgot login? Forgot password?
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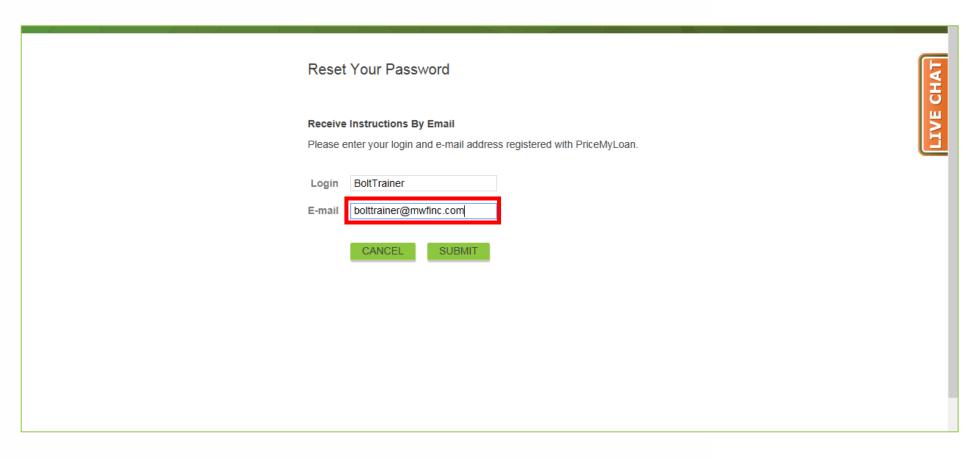
1. From the B.O.L.T. Login screen, click "Forgot Password?".



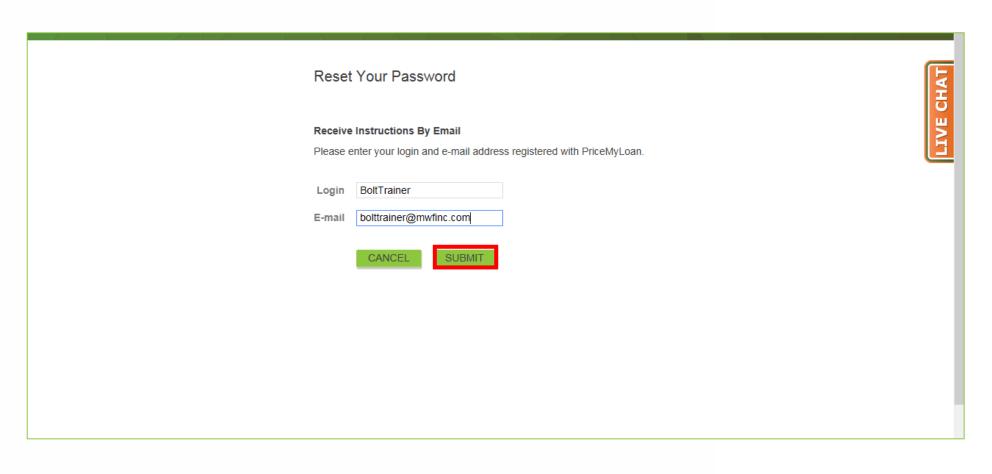


### **2.** Enter Login.



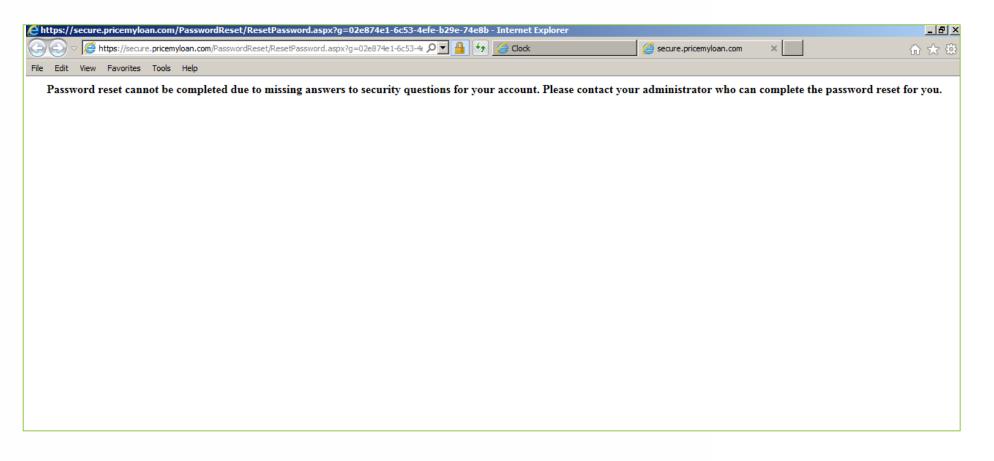


#### 3. Enter Email.



#### **4.** Click "Submit".





#### For Users That Receive An Error

**5-A.** The Security Questions were not filled out. Please contact our Admin Department:

PHONE: 909-793-1500 EMAIL: BrokerSupport@mwfinc.com LIVE CHAT: Available in B.O.L.T.



#### Password Reset Instructions Sent

Password reset instructions were sent to the email address.

If you don't see the e-mail message in your inbox, check your junk mail folder or check again in a few minutes.

### For Users That Do Not Receive An Error

**5-B.** The screen confirms a Password Reset email was sent.



To reset your password, click on the link below to complete the process. If you are having trouble accessing the link, copy and paste the link into the address bar of Internet Explorer.

https://secure.pricemyloan.com/PasswordReset/ResetPassword.aspx?g=02e9fa51-a03d-457f-8573-6d98d7f43cfd&lenderpmlsiteid=27a68d4b-22ce-4476-aa78-be0de3607469app.

Thank you

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to which they are addressed. If you have received this email in error, please note that any use, copying or distribution of this e-mail, in whole or in part, is strictly prohibited. Please notify the sender by return e-mail of the error and delete this e-mail from your system. Finally, the recipient should check this email and any attachments for the presence of viruses. The company accepts no liability for any damage caused by any virus transmitted by this email.

**6.** Go to that email, then click the link.



Reset Your Password	
Security Qu	estions
Question 1	What was the name of your childhood best friend?
Answer 1	Enter Answer Here
Question 2	What was the color of your first car?
Answer 2	
Question 3	What was the title of the song you had your first dance to at your wedding?
Answer 3	
	CANCEL VERIFY ANSWERS

7. Enter an answer for Question 1/Answer 1.



Reset Yo	our Password
Security Qu	estions
Question 1	What was the name of your childhood best friend?
Answer 1	Enter Answer Here
Question 2	What was the color of your first car?
Answer 2	Enter Answer Here
Question 3	What was the title of the song you had your first dance to at your wedding?
Answer 3	
	CANCEL VERIFY ANSWERS

8. Enter an answer for Question 2/Answer 2.



Reset Yo	our Password
Security Qu	restions
Question 1	What was the name of your childhood best friend?
Answer 1	Enter Answer Here
Question 2	What was the color of your first car?
Answer 2	Enter Answer Here
Question 3	What was the title of the song you had your first dance to at your wedding?
Answer 3	Enter Answer Here
	CANCEL VERIFY ANSWERS

9. Enter an answer for Question 3/Answer 3.





**10.** Click "Verify Answers".



Reset Yo	our Password
Security Qu	estions
Question 1	What was the name of your childhood best friend?
Answer 1	
Question 2	What was the color of your first car?
Answer 2	
Question 3	What was the title of the song you had your first dance to at your wedding?
Answer 3	
One or more of the ans	wers were incorrect. You have 2 tries remaining before this account is locked.
	CANCEL VERIFY ANSWERS

#### If The Answers Were Not Verified

**11-A.** Retype the correct answers. If forgotten, please contact our Admin Department:

PHONE: 909-793-1500 EMAIL: BrokerSupport@mwfinc.com LIVE CHAT: Available in

Mountain West Financial, Inc. - B.O.L.T. Training - Lesson 04 - Forgot Password



Reset Your Pass	word	^
Set New Password		
New Password	d •••••••	
Retype New Password		
	CANCEL CHANGE	
	Password must have a minimum of 6 characters.	
	Password must contain at least one numeric and one alphabetic character.	
	Password cannot contain first name, last name, or login name.	
	Password cannot contain 3 identical characters in a row (Example: AAAsample1, sample11111).	
	Password cannot contain 3 consecutive alphabetical or numeric characters in a row (Example: sampleABC, MNOsample, sampleOPQsample, sample123sample).	
	Password cannot be the same as the previous password.	
		-

### If The Answers Were Verified

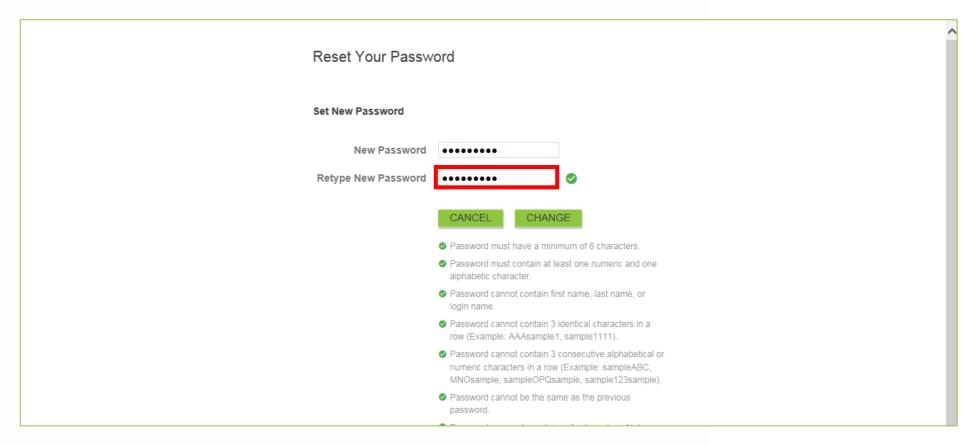
**11-B.** Enter New Password.



### **Password Rules**

- Password must have a minimum of 6 characters.
- Password must contain at least one numeric and one alphabetic character.
- Password cannot contain first name, last name, or login name.
- Password cannot contain 3 identical characters in a row (Example: AAAsample1, sample1111).
- Password cannot contain 3 consecutive alphabetical or numeric characters in a row (Example: sampleABC, MNOsample, sampleOPQsample, sample123sample).
- Password cannot be the same as the previous password.
- Passwords can only contain safe characters. Not Allowed: < > " ' %;) ( & + =





#### **12.** Retype New Password.



Reset Your Passw	vord
Set New Password	
New Password	•••••
Retype New Password	••••••
	CANCEL CHANGE
	Password must have a minimum of 6 characters.
	Password must contain at least one numeric and one alphabetic character.
	Password cannot contain first name, last name, or login name.
	Password cannot contain 3 identical characters in a row (Example: AAAsample1, sample1111).
	Password cannot contain 3 consecutive alphabetical or numeric characters in a row (Example: sampleABC, MNOsample, sampleOPQsample, sample123sample).
	Password cannot be the same as the previous password.

### 13. Click "Change".



#### Reset Your Password

#### Successfully Changed Password

Your password may now be used to sign in

**14.** The screen confirms the Password was Reset.



## For Further Password Assistance

Please contact our Administration Department at:

PHONE: 909-793-1500

EMAIL: <u>BrokerSupport@mwfinc.com</u>

LIVE CHAT: Available in B.O.L.T.



## THANK YOU FOR VIEWING

For further B.O.L.T. Training, please visit https://www.mwfwholesale.com